

Overview and Scrutiny Committee

Wednesday, 3rd
February, 2010
2010
7.00 pm

Committee Room Two
Town Hall
Redditch



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Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

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Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

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Declaration of Interests: Guidance for Councillors

DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

OR

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
 - The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)
- and**
- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



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Wednesday, 3rd February, 2010

7.00 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs:	P Mould (Chair)	W Norton
	D Smith (Vice-Chair)	J Pearce
	K Banks	D Taylor
	G Chance	D Thomas
	R King	

10. Initial Estimates 2010/11

(Pages 1 - 58)

Head of Financial Revenues and Benefit Services

To consider the contents of the Initial Estimates for 2010/11 and to make recommendations pertaining to their final content.

(Reports to follow).

(No Specific Ward Relevance)

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No Specific Ward
Relevance

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INITIAL ESTIMATES

(Report of the Head of Financial, Revenues and Benefits Services)

1. Summary of Proposals

This report presents the Estimates at directorate level for 2010/11 prepared in accordance with the Budget Guidelines approved at the meeting of the Council on the 7th December 2009.

2. Recommendations

The Committee is asked to RECOMMEND that

1) subject to any comments, the Initial Estimates for 2010/11 be approved;

2) the Revenue Bids categorised as unavoidable and high detailed in Appendix 14 be approved , as follows:

2010/11	£279,210
2011/12	£ 98,210
2012/13	£ 97,210

3) The General Fund bids for capital resources categorised as high set out in Appendix 15 be approved, as follows:

2010/11	£325,000
2011/12	£165,000
2012/13	£845,000;

together with the associated revenue implications as follows:

2010/11	£ 6,500
2011/12	£54,200
2012/13	£96,400
Future years	£188,800;

4) the proposal for how the Further Support for Town Centre Grant is utilised as set out in Appendix 18 be approved.

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- 5) **the bids as recommended by Overview and Scrutiny Committee be approved as follows:**
 - a) **2nd December 2009 Redditch Matters to be published quarterly. Cost of an additional edition £6,000.**
 - 6) **the bid for Church Hill District Centre Redevelopment for £60,000 2010/11 which was approved in principle at Council on 7th December 2009, be approved;**
 - 7) **that any Direct Action - Enforcement expenditure be funded from balances, pending recovery from the third party, and officers report back to Members on the success of any recovery action; and**
 - 8) **that any bids not approved at this stage be brought back to this Committee for reconsideration once the outturn position for 2009/10 is known.**

3. Financial, Legal, Policy, Risk and Climate Change / Carbon Management Implications

Financial

- 3.1 The estimates prepared for this Committee will form part of the Council's General Fund revenue budget requirement for 2010/11.

Legal

- 3.2 A statutory framework exists to ensure that local authorities set a balanced budget. The annual budget brings together the Council's expenditure plans and the ways in which income is to be raised to finance that spending. Local authorities are not able to approve a budget in which anticipated sources of income are less than the proposed expenditure levels.

Local Government Act 2003

- 3.3 There are a number of requirements that the Council's Section 151 Officer (the Council's designated senior finance Officer) has to include in the budget report. These are set out below, together with S.151 comments on each of the issues:
 - a) The level and use of reserves to be formally determined by the Council must be informed by the judgement and advice of the Chief Financial Officer (CFO).

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Section 151 Officer's comments: Review of general fund balances included in report.

- b) The CFO to report the factors that have influenced his/her judgement in the context of the key financial assumptions underpinning the budget, and ensure that his/her advice is formally recorded. Where that advice is not accepted, this should be formally recorded in the minutes of the meeting.

Section 151 Officer's comments: The main assumptions included in the calculation of the budget are included within the report.

- c) The report should include a statement showing the estimated opening balance on general fund reserves for the year ahead, any contribution to/from the fund, and the estimated closing balance.

Section 151 Officer's comments: statement included in this report.

- d) The report should show the extent to which reserves are financing ongoing expenditure.

Section 151 Officer's comments: included in the report

- e) The report should include a statement from the CFO on the adequacy of general reserves and provisions both for the forthcoming year and in the context of the medium term financial plan.

Section 151 Officer comments: the Council holds a minimal level of reserves.

- f) The report should include a statement on the annual review of earmarked reserves showing:
- i) list of earmarked reserves
 - ii) purpose of reserve
 - iii) advice on appropriate levels
 - iv) estimated opening / closing balances
 - v) planned additions / withdrawals

Section 151 officer's comments: The current reserves were reported Members as part of the Medium- Term Financial Strategy.

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Policy

- 3.4 There are no direct policy implications arising from this report.

Risk

- 3.5 The Council will not be fulfilling its legal obligations if it fails to prepare a balanced budget for the forthcoming financial year. The risks of implementing the proposed savings have been identified as far as possible within the appendices.

Climate Change / Carbon Management

- 3.6 None.

Report

4. Background

- 4.1 At the 22nd July 2009 meeting of the Executive Committee Members considered the Medium Term Financial Plan for the period 2010/11 to 2012/13. The Plan identified a need to use £475.2k of General Fund balances to support the 2010/11 budget, £630.4k in 2011/12 and for a use of balances of £244.6k in 2012/13. In addition there would be a need to make budget savings of £603k in order to set a balanced budget in 2012/13.
- 4.2 Since this time the government have announced an increase in National Insurance contribution from April 2011. This is estimated to cost £110k. There has also been a reduction income from the business centres and leisure services. The Council also continues to experience reductions in income from local land charges and planning fees. Members have also approved a number of bids which have the following revenue implications:

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	2009/10 £'000	2010/11 £'000	2011/12 £'000	2012/13 £'000
2009/10 Approvals - Revenue Implications				
Revenue	95.1	60.0	60.0	60.0
Capital	0.4	13.8	46.7	46.7
Total Budget Implications	95.5	73.8	106.7	106.7
Forecast use of balances	31.0	475.2	630.4	244.6
Forecast budget gap				603.0
Adjusted forecast	126.5	549.0	737.1	954.3

- 4.3 At the 18th November 2009 meeting of the Executive Committee Members considered a number of revenue and capital bids for the current year and the forthcoming three years ending in 2012/13. Members approved the bids for 2009/10 and approved, in principle, the bids for the forthcoming three years, subject to the availability of resources.
- 4.4 Following the meeting of the Executive Committee in November 2009 and the outcome of the Initial Estimate process for 2010/11 the Strategic Management Team have met to review the categorisation the General Fund bids.
- 4.5 Strategic Management Team Amendments
- 4.6 The bid for £110,000 for works to Public Buildings has been removed from the list of bids pending a further report to Members on works required to meet health and safety and DDA regulation requirements and a review of the Council's other obligations in terms of the repair and maintenance of Council owned buildings.
- 4.7 The bid for the repair and maintenance of street lighting has been changed to medium priority following a reassessment of the urgency of this work. This bid will be reconsidered later in the year.
- 4.8 The bid for Landscape Maintenance has been changed to medium priority pending an investigation into the potential for the utilisation of Section 106 contributions to support this budget.
- 4.9 The bid for Direct Action - Enforcement has been removed from the list. Officers are requesting that any enforcement action be initially

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funded from balances and recovered from the third parties. It is intended that any enforcement action will be self-funding. Officers will report back to Members on the success of a recovery action.

- 4.10. The capital bid for the Energy Management System has been removed from the list as it has been included in the list of projects for SALIX funding.

Capitalisation Request

- 4.11. On the 15th December 2009 the Council applied to the Secretary of State for a Capitalisation Direction in respect of the severance costs associated with the Single Management Team. Approval was given at the close of business on the 29th January 2010. This means that the severance costs can be met from capital receipts as opposed to being a direct charge to the General Fund revenue account. If approval had not been granted the Members would have only been able to approve bids totalling up to £100,000.

5. Key Issues

- 5.1 The Appendices to this report set out the initial estimates for 2010/11 and projections for 2011/12 and 2012/13. The net expenditure is:
- a) Base Budget for 2010/11 £12,952,190
 - b) Base Budget for 2011/12 £13,424,340
 - c) Base Budget for 2012/13 £13,674,150
- 5.2. Appendices 1 - 13 show the 2010/11 revenue estimates for the services delivered by the Heads of Service.

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These can be summarised as follows:-

	2010/11 Initial Estimate £'000
Head of Service	
Directors	0.0
Head of Financial, Revenues & Benefits	1,803.7
Head of Legal, Democratic & Property	615.4
Head of Strategy & Partnerships	1,547.5
Head of Environment	3,041.9
Head of Operations	1,868.2
Head of Planning & Building Control	964.3
Head of Asset and Maintenance	46.0
Head of Leisure & Art	3,132.5
Head of Housing & Community	650.3
Head of Customer and IT	67.9
Head of HR & Communications	195.8
Total	13,933.5

Budget Assumptions

- 5.3 The estimates have been calculated in line with the Budget Preparation Guidelines approved by the Council at their meeting on the 7th December 2009, apart from the potential increase in employee budgets for a 1% pay settlement. This action has been taken in light of the national expectation of a public sector pay freeze. In preparing the draft budget for 2010/11 the following assumptions have been made in respect of the main elements of the budget:

Assumptions:	%
Pension fund increases (note 1)	21.60
Vacancy/turnover savings (note 2)	3.50
Investment interest (note 3)	1.25
Short-term borrowing (note 3)	1.45
Job evaluation (note 4)	3.00

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Notes:

1. Following the presentation of the 2007 Pension Fund Valuation the actuaries have assessed that in order to move toward a fully funded pension scheme the rate needs to increase in incremental steps to a maximum of 23.9% by 2013/14. The applicable rate for 2010/11 is 21.6%. The rate payable from 1st April 2011 will be further revised following the next valuation of the Pension Fund on 31st March 2010.
2. Savings of £350,000 each year on the pay bill have been assumed through vacancy management. These savings will also be used to cover the costs of recruitment.
3. The Council continues to be in a net borrowing position for 2010/11. Although the base rate has remained at 0.5% the cost of borrowing has increased for the Council and less income is being received from new investments made during 2009/10. Having looked at the current profiling of lending and borrowing and assuming that interest rates remain constant during the coming financial year, the cost of short term borrowing is budgeted for 1.45% and investment interest at 1.25%.
4. The base budget includes a provision for a 3% increase in employee costs due to job evaluation. In addition, the Council has a further provision of £600,000 set aside for job evaluation purposes.

General Fund Balances

- 5.4 General Fund balances are estimated to be £1,977.5m as at the 31st March 2010. The table below set out the impact on General Fund Balances:

	2010/11 £'000
Balance b/f 1st April 2008	2,131.2
2008/09 estimated use of balances	(153.7)
Estimated balance as at 31st March 2009	1,977.5

- 5.5 The Local Government Act 2003 requires the Chief Finance Officer to report on the adequacy of financial reserves when consideration is given to the General Fund budget requirement for the year.

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- 5.6 In February 2003 CIPFA published a guidance document on Local Authority Reserves and Balances. The guidance does not prescribe the minimum level of balances to be held but recommends that consideration is given to the strategic, operational and financial risks facing the authority. During the consultation on this document it was suggested that the recommended minimum should be 5% of net expenditure and this has been followed by a number of authorities.
- 5.7 5% for Redditch would mean maintaining balances at or around £650k. However, just a 1% variation in gross income and gross expenditure is equivalent to £746k which would result in a significant reduction in balances. The increased pressures on limited resources as demonstrated by the projected increases in formula grant, the increases in utility costs, and the fluctuations in income receipts and interest rates together with the impact of the economy on increased service demand may impact on the delivery of services within existing budgets over the 3 year period. In addition, there will be initial costs associated with the delivery of the longer term savings as a result of joint or shared service working. These costs could be funded from general fund balances if sufficient funds were available.
- 5.8 It is therefore considered, taking the above issues into account that a general fund revenue balance of £750k is a prudent minimum level.

Government Grant

- 5.9 The Council has notified of the final formula grant settlement for 2010/11. The main elements of the grant settlement are (2009/10 figures provided for information):

	2009/10 £	2010/11 £	Variance £	Variance %
Revenue Support Grant	1,205,022	818,850	(386,172)	(32.0)
Redistributed business rates	5,220,774	5,639,080	418,306	8.0
Formula Grant (FG)	6,425,796	6,457,930	32,134	0.5

- 5.10 The Council has been advised that it will receive a further increase of 0.5% 2010/11, the final year of CSR07. It has been assumed that there will be no increase in grant for 2011/12 and 2012/13.

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Council Tax

- 5.11 The Council Tax base for 2010/11 has been calculated as 27,470.42 by Officers which was approved at 27th January 2009 Executive meeting. Based on a 2.5% increase in Council Tax, as recommended in the Medium Term Financial Plan, this would result in a demand on the Collection Fund of £5,754,643 for 2010/11.

Collection Fund

- 5.12 Every year the Council has to estimate the surplus or deficit on the Collection Fund. The estimated surplus was calculated as £73,037 as at 15th January 2010. Redditch Borough Council has a statutory requirement to calculate the surplus or deficit as at 15th January 2010. This figure will then form part of the actual budget. The surplus or deficit is then distributed to the major precepting authorities pro rata to their Band D charge, thus the surplus will be distributed as follows:

Precepting Authority	£
Worcestershire County Council	50,598
West Mercia Police Authority	8,666
Hereford & Worcester Fire & Rescue Authority	3,572
Redditch Borough Council	10,200
Totals	73,037

- 5.13 This means that the Council will receive £10,200 in 2010/11 to contribute towards funding the revenue budget.
- 5.14 The main way in which the Collection Fund generates a surplus is if the Council collects more council tax, in percentage terms, than was assumed when setting the Council Tax base. When setting the Council Tax base for 2010/11 the collection rate was set at 99%. At this level it is not considered that any further surplus will be generated in the period covered by the Medium Term Financial Plan 2011/12 to 2012/13.

Revenue Budget Pressures

- 5.15 Officers have identified a number of budget pressures that have either been deemed "unavoidable", "high", "medium" or "low" priority. Unavoidable includes the ongoing effects of pressures during 2008/09 together with any emerging pressures. A high priority is something that is in direct pursuit of the Council's priorities. Each budget pressure has a specific "funding request" schedule

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completed which reflects how the funding required meets the Council objectives.

- 5.16 Revenue bids totally £495,960 have been proposed in respect of the 2010/11 financial year, of which £362,600 relates to one-off bids. The impact of these bids in 2011/12 reduces to £188,760 and to £189,260 in 2012/13 because of the variations in the amounts required each year and the duration of each proposal. The bids have been categorised into unavoidable, high, medium and low. Only those classified as unavoidable and high are included in the budget proposed as follows:

	2010/11 £'000	2011/12 £'000	2012/13 £'000
Unavoidable	60.2	24.2	16.2
High	219.0	74.0	81.0
Total Budget Pressures	279.2	98.2	97.2

- 5.17 The details of the bids are included at Appendix 14 – this includes the details of the bids categorised as medium or low for Members information.

Overview and Scrutiny Committee Recommendations

- 5.18 On the 2nd December 2009 the Executive Committee considered a report from the Neighbourhood Group Task and Finish Group that recommended the a bid be submitted to allow Redditch Matters to be published quarterly. It is estimated that an additional edition would initially cost up to £6,000, dependent upon advertising revenue.

Church Hill District Centre – Redevelopment Bid

- 5.19 Council on the 7th December 2009 resolved that a bid for £60,000 additional revenue funding be approved in principle and considered alongside the other Capital and Revenue bids for 2010/11 to progress the scheme to the point of signing contracts and final project evaluation.

Further Support for Town Centre Grant

- 5.20 The Council has been awarded £52,000 Further Support for Town Centre grant. A revenue bid form has been completed setting out a proposal for how this grant could be utilised (see Appendix 17). Members are asked to approve the expenditure associated with this grant.

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Capital Bids

General Fund Capital Bids

- 5.21 In addition to the revenue bids detailed in Appendix 14 there are 21 bids for General Fund capital resources (see Appendix 15). These have also been categorised into unavoidable, high, medium and low. The bids for 2010/11 total £702,475. There is a further requirement for £165,000 in 2011/12 and £845,000 in 2012/13
- 5.22 Only those bids classified as unavoidable and high are included in the budget proposed as follows:

Capital Bids	2010/11 £'000	2011/12 £'000	2012/13 £'000
Unavoidable	0.0	0.0	0.0
High	325.0	165.0	845.0
Total Budget Pressures	325.0	165.0	845.0

- 5.23 The Council does not have sufficient capital receipts available to fund these and therefore, if approved, there will be a direct impact on the General Fund Revenue Account in terms of borrowing costs over the beneficial life of the individual schemes.

Revenue implications	2010/11 £'000	2011/12 £'000	2012/13 £'000
Unavoidable	0.0	0.0	0.0
High	6.5	54.2	96.4
Total Budget Pressures	6.5	54.2	96.4

- 5.24 The detailed revenue implications of the bids categorised as either unavoidable or high have been included at Appendix 16.

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Summary

- 5.25 Based on the assumptions, the impact of funding the Capital Programme and the proposed pressures and savings the estimated position for each of the three years is as follows:

	2010/11 £'000	2011/12 £'000	2012/13 £'000
Estimated balance b/f	1,977.5	997.2	85.7
Less minimum level of balances	(750.0)	(750.0)	(750.0)
	1227.5	247.2	(835.7)
Pressures			
Estimated use of Balances	628.6	930.5	1,001.3
Unavoidable and High revenue bids	279.2	98.2	97.2
Revenue implications of Unavoidable and High GF capital bids	6.5	54.2	96.4
Other (Redditch Matters/Church Hill)	66.0	0.0	0.0
Overall Shortfall	(247.2)	835.7	2,030.6

6. Other Implications

Asset Management	-	Some of the bids have implications for asset management.
Community Safety	-	Some of the bids have implications for community safety.
Health	-	None.
Human Resources	-	None.
Social Exclusion	-	None.
Environment /Sustainability-		None.

7. Conclusion

- 7.1 A balanced budget will be set for 2010/11, subject to Member consideration of this report.
- 7.2 Whilst the table in 5.25 of the report indicates that the Council will need to make savings of £835,700 in 2011/12 in order to set a

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balanced budget. There are a number of significant variables which may impact on future budgets:

- a) Government Grant - Assumptions have been made that future formula grant settlements will no increase in government grant in 2011/12 and 2012/13;
 - b) Savings of £290,000 in 2010/11 and £390,000 for 2011/12 and 2012/13 have been budgeted for in respect of shared services, and are detailed in Appendix 1. There are a significant number of reviews and projects which could realise increased levels of savings and affect the budget position. No additional savings for the agreed Single Management Team have been included in the base budget.
 - c) Economic Climate - There are risks due to the current economic climate that budgeted income from particular services may not be achieved. These could include income from the Council's portfolio of commercial properties and the projected planning income budgets. In mitigation of this realistic income levels have been set and decisions on fees and charges reflective of the economic position.
- 7.3 Should there be no additional savings then the budgeted position would remain as forecast in the report.

The position for the three years is forecast to be as follows:

- a) 2010/11 (£247,200)
 - b) 2011/12 £ 835,700
 - c) 2012/13 £2,030,600.
- 7.4. Officers will commence the financial forward planning for 2011/12 and 2012/13 in the new financial year. Members will be regularly appraised of developments and proposals.
- 7.5. Members are advised that the budget proposed and the forecasts for 2011/12 and 2012/13 are realistic given the significant number of variables outlined within the report.

8. Lessons Learnt

None.

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9. Background Papers

Budget Guidelines Report (Council 7th December 2009).
 Medium Term Financial Strategy and Plan 2010/10 to 2012/13
 (Executive Committee 22nd July 2009)
 Estimate working papers held by Financial Services.

10. Consultation

There has been no consultation other than with relevant Borough Council Officers and Members however, it is suggested that wider consultation take place on any additional savings that are brought forward for Members consideration.

11. Author of Report

The author of this report is Sam Morgan (Financial Services Manager) and Teresa Kristunas (Head of Financial, Revenues and Benefits Services) who can be contacted on extension 3790 (e-mail sam.morgan@redditchbc.gov.uk) and extension 3295 (e-mail teresa.kristunas@redditchbc.gov.uk) for more information

12. Appendices

- Appendix 1 - Projections 2010/11 & 2011/12
- Appendix 2 - Directors
- Appendix 3 - Head of Finance, Revenues & Benefits
- Appendix 4 - Head of Legal Democratic & Property
- Appendix 5 - Head of Strategy & Partnership
- Appendix 6 - Head of Environmental Services
- Appendix 7 - Head of Operations
- Appendix 8 - Head of Planning & Building Control
- Appendix 9 - Head of Asset and Maintenance
- Appendix 10 - Head of Leisure
- Appendix 11 - Head of Housing & Community
- Appendix 12 - Head of Customer and IT
- Appendix 13 - Head of HR & Communications
- Appendix 14 - Revenue Bids 2009/10 – 2011/12
- Appendix 15 - Capital Bids – 2009/10 – 2011/12
- Appendix 16 - Revenue Implications of the High Capital Bids.
- Appendix 17 - Further Support for Town Centre Grant bid form

Overview and Scrutiny Appendix 1

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Head of Service	2010/11 Initial Budget £	2011/12 Projected Budget £	2012/13 Projected Budget £
Head of Finance, Revenues & Benefits	1,803.7	1,783.1	1,863.9
Head of Legal, Democratic & Property	615.4	635.8	650.9
Head of Strategy & Partnership	1,547.5	1,547.0	1,553.3
Head of Environment	3,041.9	3,088.0	3,123.8
Head of Operations	1,868.2	1,896.5	1,933.3
Head of Planning & Building Control	964.3	937.8	961.8
Head of Asset and Maintenance	46.0	44.9	48.0
Head of Leisure & Arts	3,132.5	3,172.8	3,213.5
Head of Housing & Community	650.3	680.9	695.7
Head of Customer and IT	67.9	70.0	71.0
Head of HR & Communications	195.8	148.0	133.8
Heads of Service total	13,933.5	14,004.8	14,249.0
Financing Charges	225.6	264.2	264.5
Superannuation scheme	271.2	271.2	271.2
FRS 17 Adjustment	227.3	229.5	231.8
Bad Debt Provision	50.0	50.0	50.0
Planning Grant	(150.0)	(150.0)	(150.0)
Outturn Savings	(350.0)	(350.0)	(350.0)
VAT Claim	(346.0)	0.0	0.0
Contingency	426.3	540.3	543.3
MRP	416.5	416.5	416.5
Shared Services	(290.0)	(390.0)	(390.0)
	14,414.4	14,886.5	15,136.3
less Capital Charges	(1,470.3)	(1,470.3)	(1,470.3)
Parish Precept	8.3	8.3	8.3
Net Expenditure	12,952.4	13,424.5	13,674.3
Council Tax Payers	(5,762.0)	(5,900.0)	(6,046.0)
Gov't/Other Contributions	(6,561.8)	(6,594.0)	(6,627.0)
Use of Balances	628.6	930.5	1,001.3

Overview and Scrutiny Appendix 2

Committee

3rd February 2010

Directors Initial Estimates 2010/11

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Joint Chief Executive	92.8		92.8
Deputy Chief Executive	119.3		119.3
Director of Housing, Leisure & Customer Services	101.5		101.5
Director of Environment & Planning	99.6		99.6
PA's & Directorate Support	252.7		252.7
Recharge to Services	(665.9)		(665.9)
Total	0	0	0

SUBJECTIVE ANALYSIS	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	642.2		642.2
Premises			
Transport Related Expenses	0.7		0.7
Supplies and Services	23.0		23.0
Recharges to Services	(665.9)		(665.9)
Total Service Estimate	0	0	0

Overview and Scrutiny Appendix 3

Committee

3rd February 2010

**Head of Financial, Revenues and Benefits Services
Initial Estimates 2010/11**

	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
Services Provided			
These service units provide administrative technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	80.4		80.4
Financial Services	871.8	(17.8)	854.0
Revenue Services	345.2		345.2
Benefits Services	906.9	(0.6)	906.3
Audit Services	171.3		171.3
Insurance Premiums	536.6	(0.2)	536.4
Recharge to Services	(2,912.2)	18.4	(2,893.8)
Total	0.0	(0.2)	(0.2)
Direct Services			
Central Services to the Public			
Council Tax Benefits	6,712.2	(6,609.3)	102.9
Tax Collections	954.7	(333.0)	621.7
Corporate and Democratic Core			
Corporate and Democratic Core	772.6		772.6
Housing Benefit Payments			
Housing Benefit Payments	21,476.4	(21,169.7)	306.7
TOTAL SERVICE ESTIMATE	29,915.9	(28,112.2)	1,803.7

Overview and Scrutiny Appendix 3

Committee

3rd February 2010

SUBJECTIVE ANALYSIS

	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
Employee Expenses	2,141.7		2,141.7
Transport Related Expenses	6.1		6.1
Supplies and Services	1,044.3		1,044.3
Transfer Payments (Benefits)	27,015.4		27,015.4
Third Party Payments	1.0		1.0
Support Services Costs	2,445.2		2,445.2
Capital Financing Costs	174.4		174.4
Government Grants (Benefit Subsidy)		(27,778.9)	(27,778.9)
Other Income		(351.7)	(351.7)
Recharges to Services	(2,912.2)	18.4	(2,893.8)
Total Service Estimate	29,915.9	(28,112.2)	1,803.7

Overview and Scrutiny Appendix 4

Committee

3rd February 2010

Head of Legal, Democratic & Property Services

Initial Estimates 2010/11

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000	Notes
These service units provide administrative, technical and professional support to the direct services provided by this and other Directorates. Their costs are wholly recharged.				
Head of Service	76.6		76.6	
Legal Services	367.2	(5.0)	362.2	
Member and Committee Services	317.3		317.3	
Electoral Services	51.8		51.8	
Land Charges	39.9		39.9	
Cleaners	156.5		156.5	
Public Buildings	236.6		236.6	
Administrative Buildings	1,053.1	(76.2)	976.9	
Head of Asset & Maintenance Services	43.9		43.9	
Estates	273.5		273.5	
Asset Maintenance	272.5	(0.1)	272.4	
Recharge to Services	(2,888.9)	81.3	(2,807.6)	
Total	0.0	0.0	0.0	
Direct Services				
Land and Property Holdings				
Civic Suite	42.1	(15.5)	26.6	
Business Centres	472.7	(420.7)	52.0	
Investment Properties	511.8	(905.6)	(393.8)	
Minor Land Sales	10.0		10.0	
Cultural, Environmental & Planning				
Neighbourhood Groups	49.2		49.2	
Land Drainage	208.3	(16.0)	192.3	
Street Naming & Numbering	24.5		24.5	
Central Services to the Public				
Register of Electors	97.0		97.0	
Conducting Elections	105.4		105.4	
Land Charges	55.3	(60.0)	(4.7)	
Energy Monitoring	6.0		6.0	
Corporate and Democratic Core				
Cost of Democracy	335.9		335.9	

Overview and Scrutiny Appendix 4

Committee

3rd February 2010

Voluntary Land Registration	10.8	10.8
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Highways, Roads & Transport

In Curtilage Parking	22.7	22.7
Bus Shelters	20.0	20.0
Street Lighting	2.7	2.7
Non Adopted Highways Inspection	46.9	46.9
Information Signs	0.2	0.2
Parking	196.1	(184.4)

TOTAL SERVICE ESTIMATE	2,217.6	(1,602.2)	615.4
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SUBJECTIVE ANALYSIS

	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	1,632.4		1,632.4
Premises	1,406.4		1,406.4
Transport Related Expenses	31.1		31.1
Supplies and Services	499.2		499.2
Transfer Payments (Benefits)	0.0		0.0
Third Party Payments	538.7		538.7
Support Services Costs	824.9		824.9
Capital Financing Costs	173.8		173.8
Other Income		(1,603.5)	(1,603.5)
Recharges to Services	(2,888.9)	81.3	(2,807.6)
Total Service Estimate	2,217.6	(1,602.2)	615.4

Overview and Scrutiny Appendix 5

Committee

3rd February 2010

**Head of Strategy and Partnership
Initial Estimates 2010/11**

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	71.2	(13.0)	58.2
Policy Development Team	232.4		232.4
Housing Policy	115.9		115.9
Recharge to Services	(406.5)		(406.5)
Total	0	(13.0)	0
Direct Services			
Public Transport			
Concessionary Fares	1,196.0	(235.3)	960.8
Community Safety			
Community Safety	274.2	(110.0)	164.2
Anti Social Behaviour	56.3	(0.1)	56.2
Corporate Expenses			
Redditch Partnership	86.4	(5.0)	81.4
Grants to Voluntary Sector	249.9		249.9
Procurement Officer	35.0		35.0
TOTAL SERVICE ESTIMATE	1910.9	(363.4)	1547.5

Overview and Scrutiny Appendix 5

Committee

3rd February 2010

SUBJECTIVE ANALYSIS	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	796.0		796.0
Premises	0		0
Transport Related Expenses	14.3		14.3
Supplies and Services	315.6		315.6
Third Party Payments	1,152.5		1,152.5
Support Services Costs	271.5		271.5
Capital Financing Costs	0.0		0
Government Grants		(234.2)	(234.2)
Other Income		(129.2)	(129.2)
Recharges to Services	(406.5)		(406.5)
Recharge to HRA	(232.5)		(232.5)
Total Service Estimate	1910.9	(363.4)	1,547.5

Overview and Scrutiny Appendix 6

Committee

3rd February 2010

Head of Environment

Initial Estimates 2010/11

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	74.1		74.1
Landscape & Countryside/Waste M'mnt	535.3		535.3
Project M'mnt-Landscape Imp/Estate Enhancement	36.8		36.8
Environmental Health Licensing	518.8	(0.3)	518.5
	135.6		135.6
Recharge to Services	(1,300.6)	0.3	(1,300.3)
Total	0.0	0.0	0.0
 Direct Services			
Open Spaces			
Open Spaces	1,177.1	(79.6)	1,097.5
Allotments	46.3	(13.8)	32.5
 Environmental Health			
Public Health	701.0	(18.9)	682.1
Dog Wardens	73.0	(1.0)	72.0
Hackney Carriage & Private Hire Licensing	141.2	(126.5)	14.7
Pest control	100.5	(46.0)	54.5
	42.4	(1.0)	41.4
Abandoned Vehicles	14.7	(4.5)	10.2
 Waste Collection			
Waste Collection General	162.9	(60.0)	102.9
 Street Cleansing			
Street Cleansing	832.6		832.6
Travellers and Unauthorised Campers	32.8		32.8
 Environmental Initiatives			
Climate Change	71.0	(23.0)	48.0

Overview and Scrutiny Appendix 6

Committee

3rd February 2010

Housing General Fund

Improvement Grants	20.7	20.7
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TOTAL SERVICE ESTIMATE	3,416.2	(374.3)	3,041.9
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SUBJECTIVE ANALYSIS

	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	1,359.8		1,359.8
Premises	986.7		986.7
Transport Related Expenses	52.7		52.7
Supplies and Services	152.1		152.1
Third Party Payments	1,284.0		1,284.0
Support Services Costs	1,452.0		1,452.0
Capital Financing Costs	5.4		5.4
Other Income	(10.2)	(374.3)	(384.5)
Recharges to Services	(1,866.3)		(1,866.3)
Total Service Estimate	3,416.2	(374.3)	3,041.9

Overview and Scrutiny Appendix 7

Committee

3rd February 2010

Head of Operations

Initial Estimates 2010/11

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	70.4		70.4
Environmental Services Management	530.2		530.2
Cleansing Team	954.7	(75.4)	879.3
Landscape Team	1,583.3	(200.0)	1,383.3
Waste Collection Management & Supervision	37.5		37.5
Stores Unit	117.9		117.9
Mechanics Oncost	255.0		255.0
Recharge to Services	(3,549.0)	275.4	(3,273.6)
Total	0.0	0.0	0.0
Direct Services			
Land & Property Holdings			
Outdoor Market	118.6	(120.0)	(1.4)
Public Transport			
Dial-a-ride	392.3	(99.0)	293.3
Shopmobility	166.5	(40.2)	126.3
Cemeteries and Crematorium			
Cemeteries and Crematorium	529.2	(709.0)	(179.8)
Waste Collection			
Waste Collection and Recycling	1,669.7	(39.9)	1,629.8
TOTAL SERVICE ESTIMATE	2,876.3	(1008.1)	1,868.2

Overview and Scrutiny Appendix 7

Committee

3rd February 2010

SUBJECTIVE ANALYSIS	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	3,849.0		3,849.0
Premises	247.2		247.2
Transport Related Expenses	957.8		957.8
Supplies and Services	411.1		411.1
Third Party Payments	83.7		83.7
Support Services Costs	1,634.3		1,634.3
Capital Financing Costs	484.1		484.1
Other Income	(283.9)	(1008.1)	(1,292.0)
Recharges to Services	(4,507.0)		(4,507.0)
Total Service Estimate	2,876.3	(1008.1)	1,868.2

Overview and Scrutiny Appendix 8

Committee

3rd February 2010

**Head of Planning & Building Control
Initial Estimates 2010/11**

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	72.9		72.9
Planning Services	630.7	(1.6)	632.3
Building Control Team	208.8		208.8
Recharge to Services	(912.4)	1.6	(914.0)
Total	0.0	0.0	0.0
Direct Services			
Economic Development			
Economic Development	118.6		118.6
Planning			
Development Plans	401.8		401.8
Development Control			
Development Control	487.1	(156.6)	330.5
Building Control			
Building Control Service	223.6	(113.8)	109.8
Disabled Access	3.6		3.6
TOTAL SERVICE ESTIMATE	1,234.7	(270.4)	964.3

Overview and Scrutiny **Appendix 8**

Committee

3rd February 2010

SUBJECTIVE ANALYSIS	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	953.3		953.3
Premises	0.0		0.0
Transport Related Expenses	10.6		10.6
Supplies and Services	93.4		93.4
Third Party Payments	0.0		0.0
Support Services Costs	1,086.7		1,086.7
Capital Financing Costs	6.3		6.3
Other Income	(1.6)	(270.4)	(272.0)
Recharges to Services	(914.0)		(914.0)
Total Service Estimate	1,234.7	(270.4)	964.3

Overview and Scrutiny Appendix 9

Committee

3rd February 2010

Head of Asset & Maintenance Services**Initial Estimates 2010/11****Services Provided**

These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.

Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
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Notes

Housing Capital	420.2		420.2
Housing Maintenance Teams	2,499.6		2,499.6
Recharge to Services	(2,919.8)		(2,919.8)
Total	0.0	0.0	0.0

Direct Services**Private Sector Housing Renewal**

Care & Repair	370.9	(324.9)	46.0
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TOTAL SERVICE ESTIMATE

370.9	(324.9)	46.0
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Overview and Scrutiny Appendix 9

Committee

3rd February 2010

SUBJECTIVE ANALYSIS	2009/10 Gross Expenditure £'000	Gross Income £'000	2009/10 Net Expenditure £'000
Employee Expenses	2,263.5		2,263.5
Premises	3.6		3.6
Transport Related Expenses	201.8		201.8
Supplies and Services	479.1		479.1
Transfer Payments (Benefits)	0.0		0.0
Third Party Payments	68.0		68.0
Support Services Costs	243.5		243.5
Capital Financing Costs	31.2		31.2
Government Grants	0.0	(189.0)	(189.0)
Other Income	0.0	(135.9)	(135.9)
Recharges to Services	(2,919.8)		(2,919.8)
Total Service Estimate	370.9	(324.9)	46.0

Overview and Scrutiny Appendix 10

Committee

3rd February 2010

Head of Leisure and Arts**Initial Estimates 2010/11**

Services Provided	Gross Expenditure £'000	Income £'000	Net Expenditure £'000
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	70.3		70.3
Management Team	158.2		158.2
Recharge to Services	(228.5)		(228.5)
Total	0.0		0.0
Direct Services			
Recreation & Sport			
Abbey Stadium	938.9	(440.3)	498.6
Hewell Road Swimming Pool	429.7	(190.1)	239.6
Reddicard	34.0	(66.9)	(32.9)
Pitcheroak Golf Course	217.5	(138.9)	78.6
Arrow Vale Sports Centre	381.0	(249.9)	131.1
Kingsley	448.6	(259.1)	189.5
Playing Fields & Changing Rooms	132.4	(19.9)	112.5
Play Areas	315.6		315.6
Play Fund	67.1	(59.9)	7.2
Action Sport	324.7	(120.8)	203.9
Free Swimming	70.1	(70.1)	0.0
Meeting Rooms (RBC)	411.3	(130.0)	281.3
Meeting Rooms (Management Cttee)	14.5		14.5
Community Projects	5.8	(2.2)	3.6
Open Spaces			
Arrow Valley Countryside Centre	305.5	(95.6)	209.9
Fireworks Extravaganza	33.7	(0.9)	32.8
Culture & Heritage			
Palace Theatre	506.9	(133.9)	373.0
Arts Strategy	59.1		59.1
Forge Mill Museum	297.8	(42.7)	255.1
Tourism			
Tourist Information Centre	72.6	(0.2)	72.4

Overview and Scrutiny Appendix 10

Committee

3rd February 2010

Employment & Training Initiatives

REDI Centre	301.5	(244.1)	57.4
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Highways, Roads & Transport

Christmas Lights	34.7	(5.0)	29.7
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TOTAL SERVICE ESTIMATE

5403.0	(2270.5)	3132.5
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SUBJECTIVE ANALYSIS

Employee Expenses	2565.3		2565.3
Premises	1059.2		1059.2
Transport Related Expenses	28.2		28.2
Supplies and Services	563.8		563.8
Third Party Payments	344.5		344.5
Support Services Costs	624.0		624.0
Capital Financing Costs	446.5		446.5
Other Income		(2270.5)	(2270.5)
Recharges to Services	(228.5)		(228.5)
Total Service Estimate	5403.0	(2270.5)	3132.5

Overview and Scrutiny Appendix 11

Committee

3rd February 2010

Head of Housing & Community Services**Initial Estimates 2010/11**

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000	Notes
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.				
Head of Service	87.9		87.9	
Housing Services Manager	49.2		49.2	
Database & Housing Performance	151.2		151.2	
Tenancy Management	544.1		544.1	
Housing Options	430.3		430.3	
Income & Recovery	209.4		209.4	
Recharge to Services	(1,472.1)		(1,472.1)	
Total	0.0	0.0	0.0	
Direct Services				
Supporting People/Social Services				
Community Alarm - Support to Tenants	353.9	(353.9)	0.0	
St.David's House - Support	441.8	(441.8)	0.0	
Wardens - Support Element	825.3	(825.3)	0.0	
Welfare Services				
Community Alarm - Private Sector	154.5	(154.5)	0.0	
Concessionary TV Licences	14.8		14.8	
Community Safety				
CCTV	506.3		506.3	
Community Development				
Surestart	12.1		12.1	
Housing Advances				
Loans to Housing Associations	0.3	(2.3)	(2.0)	
Homelessness				
Bed & Breakfast Payments	22.0	(14.9)	7.1	
Homeless Dispersed Units	56.9	(43.0)	13.9	
Homelessness Grant	140.0	(140.0)	0.0	
Other Council Property				
Leased Dwellings	23.4	(23.4)	0.0	
Housing Recharges	98.1		98.1	
TOTAL SERVICE ESTIMATE	2,649.4	(1,999.1)	650.3	

Overview and Scrutiny Appendix 11

Committee

3rd February 2010

SUBJECTIVE ANALYSIS	2009/10 Gross Expenditure £'000	Gross Income £'000	2009/10 Net Expenditure £'000
Employee Expenses	3,009.8		3,009.8
Premises	85.2		85.2
Transport Related Expenses	50.0		50.0
Supplies and Services	464.7		464.7
Transfer Payments (Benefits)	0.0		0.0
Third Party Payments	0.0		0.0
Support Services Costs	365.5		365.5
Capital Financing Costs	146.3		146.3
Government Grants	0.0	(1,301.8)	(1,301.8)
Other Income	0.0	(345.9)	(345.9)
Recharge to HRA	0.0	(351.4)	(351.4)
Recharges to Services	(1,472.1)		(1,472.1)
Total Service Estimate	2,649.4	(1,999.1)	650.3

Overview and Scrutiny Appendix 12

Committee

3rd February 2010

Head of Customer & IT Services**Initial Estimates 2010/11**

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000	Notes
These service units provide administrative, technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.				
Head of Service	69.7		69.7	
Central Switchboard	81.5		81.5	
One Stop Shop	945.7	(183.1)	762.6	
IT Services	707.8		707.8	
Recharge to Services	(1804.7)	183.1	(1621.6)	
Total	0.0	(0.0)	0.0	
Direct Services				
Central Services to the Public				
Emergency Planning	67.9		67.9	
TOTAL SERVICE ESTIMATE	67.9	0.0	67.9	

SUBJECTIVE ANALYSIS	20010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	1288.8		1288.8
Premises	0.0		0.0
Transport Related Expenses	7.8		7.8
Supplies and Services	392.7		392.7
Third Party Payments	15.0		15.0
Support Services Costs	119.7		119.7
Capital Financing Costs	48.6		48.6
Other Income		(183.1)	(183.1)
Recharges to Services	(1804.7)	183.1	(1621.6)
Total Service Estimate	67.9	0.0	67.9

Overview and Scrutiny Appendix 13

Committee

3rd February 2010

Head of Human Resources and Communications
Initial Estimates 2010/11

Services Provided	Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
These service units provide administrative technical and professional support to the direct services provided by this and other directorates. Their costs are wholly recharged.			
Head of Service	68.9		68.9
Human Resources	668.7	(38.1)	630.6
Reprographics	329.0	(1.0)	328.0
Communications	170.4		170.4
Recharge to Services	(1,237.0)	39.1	(1,197.9)
Total	0	0	0
Direct Services			
Human Resources			
Corporate Traineeships	33.0		33.0
Job Evaluation	50.0		50.0
Corporate Expenses			
Publicity and Promotion	112.8		112.8
 TOTAL SERVICE ESTIMATE	 195.8	 0	 195.8

SUBJECTIVE ANALYSIS	2010/11 Gross Expenditure £'000	Gross Income £'000	2010/11 Net Expenditure £'000
Employee Expenses	972.6		972.6
Premises	4.7		4.7
Transport Related Expenses	1.6		1.6
Supplies and Services	297.9		297.9
Third Party Payments		(1.0)	(1.0)
Support Services Costs	150.0		150.0
Capital Financing Costs	6.0		6.0
Government Grants			
Other Income		(38.1)	(38.1)
Recharges to Services	(1237.0)	39.1	(1,197.9)
Total Service Estimate	195.8	0	195.8

Appendix 14

Overview and Scrutiny

3rd February 2010

Potential Revenue Bids

No.	Description	2010/11	2011/12	2012/13	Commentary	Link to Priorities
	Unavoidable	£	£	£		
1	Legionella control - additional funds	10,500	14,500	6,500	At present the stored water system are cleaned and disinfected and tested for legionella and TVC's yearly as a control measure. If control measures ar to remain effective, then regular monitoring of the systems are essential.	Well Managed Organisation
2	CRB checks (every 3 years) (part HIRA)	30,000			Process now changed, all current employees who deal with vulnerable people will need to be checked every three years. Risk - statutory requirement	Safe, Well Managed Organisation
3	Review of Retail & Leisure Needs Assessment	10,000			Refresh to take account of Town Centre Strategy outcomes, RSS and economic climate	
4	Members' Remuneration Allowances	9,710	9,710	9,710	Contingency based on Independent Remuneration Panel recommendations.	Well Managed Organisation
	Total Unavoidable	60,210	24,210	16,210		

Appendix 14

Overview and Scrutiny

3rd February 2010

Potential Revenue Bids							Link to Priorities
No.	Description	2010/11 £	2011/12 £	2012/13 £	Commentary		
High							
5	Land Drainage			7,000	Additional to amount included in base budget	Well Managed Organisation	
6	Core Strategy legal compliance check - barrister appointment	7,000			All DPDs are recommended to be checked for legal compliance in advance of publication.		
7	Core Strategy Soundness Compliance Check - barrister appointment	7,000			All DPDs are recommended to be checked for soundness compliance in advance of publication.		
8	Core Strategy DPD Examination		50,000	50,000			
9	Joint Evidence base for Redditch/Bromsgrove Sustainable Urban Extension (?2009/10 and 2010/11)	50,000			To bring forward a SUE to the north of Redditch to meet the requirements of the WMRSS. Any unspent monies during 09/10 to be carried forward to 10/11.		
10	Job Evaluation	50,000			Resource required to complete work on Single Status. Risk - no resource to complete Job Evaluation.	Well Managed Organisation	
11	Workforce Planning	25,000			Funding required for ongoing work. Risk - adverse comment by Audit Commission. Qualified comment made in 2008/09.	Well Managed Organisation	
12	Urban Design Advice	10,000			Required to advise on the allocation sites in the Site Allocations and Policies DPD and potential capacities. Work may also be associated with further SHLAA annual review. Possible also work for SPD sites.		

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Overview and Scrutiny

3rd February 2010

Potential Revenue Bids

No.	Description	2010/11 £	2011/12 £	2012/13 £	Commentary	Link to Priorities
13	Grant for manufacturing companies	9,000	9,000	9,000	To deliver action 1.2 of the Redditch Economic Development Strategy - a grant to assist businesses to implement recommendations by MAS.	Enterprising Community
14	Diversification Research Report	10,000			To provide an evidence base to support the proposal.	Enterprising Community
15	Business Prospectus	1,000			To produce a Redditch prospectus.	Enterprising Community
16	Business Events	3,000	3,000	3,000	to encourage businesses to be embedded in the area and to minimise the risk of relocation.	Enterprising Community
17	Young Entrepreneur of the Year Award	1,000	1,000	1,000	Action aims to recognise and promote entrepreneurialism in young people.	Enterprising Community
18	Grant fund for school projects	3,000	3,000	3,000	Action aims to foster economic ambitions in young people and improve link between education providers and business.	Enterprising Community
19	Uplift to marketing budget	8,000	8,000	8,000	Action to improve the promotion of Redditch as a business location.	Enterprising Community
20	Town Centre Strategy	35,000			Progressing quick wins as set out in Town Centre Strategy to be added to £58,000 already located in S106 fund.	Enterprising Community
	Total High	219,000	74,000	81,000		

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Overview and Scrutiny

3rd February 2010

Potential Revenue Bids

No.	Description	2010/11 £	2011/12 £	2012/13 £	Commentary	Link to Priorities
	Medium					
21	Repairs and Maintenance - Street Lighting	6,000	6,000	6,000	Bid is to allow the standards of maintenance to reach minimum acceptable levels. Risk - areas will in time become unlit leading to public safety and anti-social behaviour concerns. Existing units are of obsolete design and performance.	Well Managed Organisation
22	Landscape Maintenance	100,000	100,000	100,000	This bid will permit the continuation of the current level of ground maintenance service. The current budget is dependant upon £200k of Section 106 contributions. This level of contribution is unsustainable.	Cleaner , Greener
23	Street Nameplates	8,000	8,000	8,000	Bid is to allow the standards of maintenance to reach minimum acceptable levels. Risk - backlog of maintenance will not be addressed.	Safe and Well Managed Organisation
24	Climate Change Project Officer	16,050	16,550	17,150	The bid is to create a joint (1/2 funded by BDC) post of Climate Change Project Officer to support the Climate Change Manager post. Risk - Without a support project officer, the opportunity to rapidly progress actions to fulfil the Climate Change Strategy will be lost. We could also miss out on funding opportunities.	Enterprising, Safe, Cleaner and Greener and Well Managed Organisation

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Potential Revenue Bids						
No.	Description	2010/11 £	2011/12 £	2012/13 £	Commentary	Link to Priorities
25	Tree Review	40,000			Change in statutory framework and out of date existing records that have needed reviewing for a long time, means review now needs to happen within a prescribed timescale. One off piece of work required to carry out survey, and follow up with revocation and designation including legal and admin support work and community/owner consultation in compliance with regs.	
26	Member Development	20,000	20,000	20,000	Programme to be developed by Member Development Steering Group further to adoption of Members' Role Descriptors, towards WMLGA Charter Award.	Well Managed Organisation - check existing budget
27	New post Assistant Play Area Technical Officer	22,700	23,600	24,500	Due to the stock now totalling over 50 major sites and the new sites due to come on line through the Play Builder Programme the current post holder is unable to cover the facilities as recommended by ROSPA. Risk - potential increase in insurance claims.	Enterprising Community, Safe
28	Funding for business engagement	15,000	15,000	15,000	Action aims to encourage businesses to be embedded in the area and to minimise relocation.	Enterprising Community
29	Business Start Up Grant	5,000	5,000	5,000	To encourage more people to start businesses.	Enterprising Community
30	Careers Fair	1,000	1,000	1,000	To inform students about career opportunities in Redditch and foster economic ambitions in young people.	Enterprising Community

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Overview and Scrutiny

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Potential Revenue Bids

No.	Description	2010/11	2011/12	2012/13	Commentary	Link to Priorities
		£	£	£		
31	Placement Programme for Local Authorities and Public Sector Organisations	1,400	1,400	1,400	To support the priority of reducing out-migration of skilled young people.	Enterprising Community
32	Membership of Worcestershire Conference Desk	2,600			Aims to promote Redditch's "offer"	Enterprising Community
33	XL Clubs	10,000				Enterprising Community
34	Cemetery Development	75,000			Evaluation of suitability of proposed burial sites within the Borough.	Well Managed Organisation
Total Medium		216,750	90,550	92,050		
Total GF Revenue Bids		495,960	188,760	189,260		

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Overview and Scrutiny

3rd February 2010

No.	Potential Capital Bids		2010/11 £	2011/12 £	2012/13 £	Revenue Implications £	Commentary	Link to Priorities
	Description General Fund	High						
1	Disabled Facilities Grants		40,000	65,000	575,000		Members consideration of proposals for future funding - Exec. Feb 2010.	
2	Lifetime Grants				150,000			
3	Replace culvert/footbridge - Church Hill Brook (nr Exhall Close/Loxley Close)		20,000				Significant restriction to flows leading to unreasonable levels of flood risk to nearby residential properties. Risk - History of flooding in the area.	Clean and Green
4	Upgrade Street Lighting - r/o Foxlydiate Crescent (3 areas)		25,000				Area poorly lit due to age of lighting columns that are now in a dangerous condition.	Clean and Green, Safe
5	Footpath Improvements (2 locations) - Church Hill Brook (nr Church Hill Way and Walkers Road)		20,000				Footpaths require raising locally in order to deflect waters back into the existing channel. Risk - history of flooding in the area.	Enterprising Community, Clean and Green, Safe and Well Managed Organisation
6	Church Hill Brook (Moons Moat Drive) - Culvert 74 improvements				10,000		Location principle collection point for any waterborne debris within Church Hill Brook.	Clean and Green Safe

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Overview and Scrutiny

3rd February 2010

	Potential Capital Bids Description General Fund	2010/11 £	2011/12 £	2012/13 £	Revenue Implications £	Commentary	Link to Priorities
7	Improvements to culverts and re-cut ditch - Pitcheroak Woods r/o 237 - 249 Bromsgrove Road	40,000				Proposal to restore former open channel as a more effective in dealing with any residual overland flows. Risk - flood risk to adjacent properties. Also regular source of high maintenance.	Clean and Green, Safe, Well Managed Organisation
8	Culvert Improvements - Batchley Brook Ex Pond outlet - Batchley Road			10,000		Existing culvert has unsatisfactory entry arrangements causing problems of high maintenance during storm conditions. Should the high-level grilles fail, danger of unauthorised or accidental access to the culvert.	Clean and Green, Safe, Well Managed Organisation
9	Plant/equipment replacement	100,000	100,000	100,000		Continued replacement of the authorities major items of equipment and plant as part of the standing annual plant replacement programme	Clean and Green

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Overview and Scrutiny

3rd February 2010

	Potential Capital Bids	2010/11 £	2011/12 £	2012/13 £	Revenue Implications £	Commentary	Link to Priorities
10	Description General Fund Crossgates- Security improvements	80,000				Security improvements are required at Crossgates Depot as there has been a significant amount of crime relating to this site, with 24 incidents reported to the police since 2000 at a cost in items alone of around £37,000	Well Managed Organisation that is safe clean and green
	Total High	325,000	165,000	845,000	0		
11	Medium Sub Regional Choice Based Lettings	15,000			5000	The enhanced service would allow more choice for people on the council's housing waiting list. Risk - Redditch would be the only LA not to have signed up to the Sub Regional CBL.	Enterprising Community.
12	Desktop Software Upgrade (move to 2003 standard with flexibility to move to latest product (2010) to be released next year.	83,000				Provision of office productivity suite licensing for desktop/laptop computers. Risk - unable to effectively participate in shared and collaborative working. BDC already able to move to 2010 version.	Well Managed Organisation, Transformation Government Strategy

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Overview and Scrutiny

3rd February 2010

	Potential Capital Bids	2010/11 £	2011/12 £	2012/13 £	Revenue Implications £	Commentary	Link to Priorities
	Description General Fund						
13	Forge Mill Museum - Replacement Education Resource Room	55,000				Redevelopment of the Cloisters Area to provide an Education Room. Risk - no facility to deliver Education Programme at Forge Mill.	Enterprising Community, Safe
14	Kingsley College - replacement squash heating.	20,000				To provide new Ambi-rad squash heating. College unable to contribute 50% of cost. Risk - reduced usage and customer satisfaction.	Enterprising Community, Safe, Clean
15	Forge Mill Museum - Interpretation Project	12,000				Large screen TV with Audio introduction to start Museum Tour.	Enterprising Community, Safe
16	Forge Mill Museum - hand held units 3D images of museum displays	15,000				Provide hand held units which offer a 3D visual and audio tour of Forge Mill. Risk - museum experience becomes stagnated, resulting in lower usage and income.	Enterprising Community, Safe
17	Allotments - water supply	35,475				To provide piped water to 2 allotment sites currently without water and to add to existing supply on 2 other allotments. Risk - sites without water may become under used.	Enterprising Communities, Clean and Green

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Overview and Scrutiny

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	Potential Capital Bids	2010/11 £	2011/12 £	2012/13 £	Revenue Implications £	Commentary	Link to Priorities
18	Description General Fund Pond Flooding - Morton Stanley Park	8,000				Details to follow	
19	Public Access to IDOX	10,000				To allow public access to Building Control records via the internet	
20	Loan fund for business start up for young people	20,000				To encourage entrepreneurialism in young people and to improve new business survival rates	
	Total Medium	273,475	0	0	5,000		
21	Low Allotments - fencing	104,000				Security fencing to Church Hill and Tilehouse allotments to reduce incidence of theft. Risk - continued or increased crime on the sites.	Enterprising Communities, Safe, Clean and Green
	Total Low Bids	104,000	0	0	0		
	Total General Fund Capital Bids	702,475	165,000	845,000	5,000		

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Committee

3rd February 2010

	Description General Fund	2010/11 £'000	2011/12 £'000	2012/13 £'000	Future Years £'000	Total
	High					
1	Disabled Facilities Grants*	0.9	5.8	22.0	59.2	601.4
2	Lifetime Grants	0.0	0.0	3.4	21.7	220.8
3	Replace culvert/footbridge - Church Hill Brook (nr Exhall Close/Loxley Close)	0.5	1.9	1.9	1.9	38.5
4	Upgrade Street Lighting - r/o Foxlydiate Crescent (3 areas)	0.6	2.4	2.4	2.4	48.1
5	Footpath Improvements (2 locations) - Church Hill Brook (nr Church Hill Way and Walkers Road)	0.5	1.9	1.9	1.9	38.5
6	Church Hill Brook (Moons Moat Drive) - Culvert 74 improvements	0.0	0.0	0.2	0.9	19.2
7	Improvements to culverts and re- cut ditch - Pitcheroak Woods r/o 237 - 249 Bromsgrove Road	0.0	2.9	3.8	3.8	75.1
8	Culvert Improvements - Batchley Brook Ex Pond outlet - Batchley Road	0.0	0.0	0.2	0.9	19.2
9	Plant/equipment replacement	2.2	31.7	53.0	88.5	360.8
10	Crossgates- Security improvements	1.8	7.6	7.6	7.6	153.8
	Total High	6.5	54.2	96.4	188.8	1,575.4

* Assumed ongoing receipt of government grant reducing level of borrowing to £300k

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Committee

3rd February 2010

Revenue Bid 2010/11 – 2012/13

1. Head of Service:	Ruth Bamford Acting Head of Planning and Building Control		
2. Description of proposal:	To utilise the funding provided by Central Government to support the high streets and Town Centres during the recession.		
3. Is this bid for a one-off investment or ongoing commitment?	Series of actions to be taken over the next 12 months		
4. Details of bid.			
	2010/11 £'000	2011/12 £'000	2012/13 £'000
Improving offer of Town Centre to increase footfall, length of stay and attract more retailers	£52,631.58		
Total	£52,631.58		
5. Which of the Council's Corporate Priorities does this bid relate to?	Enterprising Community		
6. Which of your Service Plan Key Deliverables does this project relate to?	PBC1 Improving Economic Development PBC2 Improving Town Centre Vitality and Viability		
7. How will this bid impact on service performance?	<ul style="list-style-type: none"> • Help to enable aspects of the Town Centre strategy to be delivered, namely to increase footfall, improve vitality and viability. • Enhance the Town Centre environment • Help us to meet an action in the strategy (22.1) to minimise the impact of empty shops on the image of the Town Centre. 		
8. What are the Risks to the Organisation of approving, or not approving, this bid?	<ul style="list-style-type: none"> • Detrimental to the organisation as the funding has been announced by Local Government appearing in the local media • Improving the vitality of the Town Centre environment will be delayed unless action is taken • Department of Communities and Local Government may have spending deadlines linked to the funding provided • The current economic climate means that action is required now and cannot wait until next years budget bid 		
9. If the bid does not meet the Priorities in paragraphs 3-4 above, please explain why the bid is being proposed.			

10. How will the bid assist the Council in delivering its statutory obligations?

No statutory obligations

11. What will be the outcomes of the bid, and how will the difference that the investment makes be measured?

- Provision of specialist markets, entertainment and events will increase footfall, increase use of public space, increase length of stay and help to also attract new retailers or retain existing ones
- Improved signage and cosmetic enhancements will direct visitors to all areas of the Town Centre and increase awareness of amenities
- Production and distribution of promotional materials and other activities to attract residents and visitors to local shopping facilities
- To encourage new niche market stalls by offering new business start up grants for market traders

12. Could this service need be met through Shared Services?

The funding was given specifically to Redditch as it has been identified as being in the top half index of multiple deprivation.